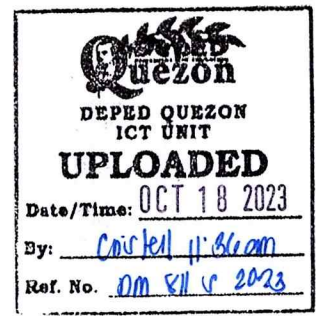




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



12 October 2023

DIVISION MEMORANDUM

DM No. 811, s. 2023

SUBMISSION OF THE VIDEO PRESENTATION OF BEST PRACTICES OF HEALTHY LEARNING INSTITUTIONS (HLIs) PILOT IMPLEMENTING SCHOOLS

To: Assistant Schools Division Superintendents
Division Chiefs
Elementary School Heads
Elementary and Secondary School Nurses
All Others Concerned

1. With reference to **Division Memorandum No. 444, s. 2023**, titled Selected Last Mile Elementary Schools for the Healthy Learning Institutions (HLIs) Framework Pilot Implementation, this Office announces the **submission of the video presentation of best practices** of all HLIs not later than **October 20, 2023**.
2. In connection, all concerned must submit a **copy of the video presentation** and its **supporting documents for verification** through the following links:

Links	To be submitted
bit.ly/HLI_QuezonVideoAwarding	Video Presentation
bit.ly/HLI_AwardingAttachment	Supporting Documents

3. For the editable soft copy of the template summary slide for entries for HLI Division Awards, please access **bit.ly/EditableSoftcopyFormat**.
4. Please be informed of the following video requirements:
 - a. Total running time is one minute and 30 seconds,
 - b. Resolution is 24 fps, 1920 x 1080,
 - c. Landscape format, and

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

- d. With photos or videos of HLI-related activities focusing on the **three priority areas** such as **immunization, mental health, and adolescent reproductive health**.
5. All supporting documents for the video presentation to be submitted in the provided link must be in a PDF file placed in a folder (name of the school as the file name).
6. For reference on the awarding of best practices of HLI pilot implementing schools in CALABARZON for School Year 2022-2023, kindly see the attachment.
7. Immediate dissemination of and compliance with this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

sgod-shs/jmevp/12/10/2023

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



AWARDING OF BEST PRACTICES IN CALABARZON FOR 2022-2023 HEALTHY LEARNING INSTITUTIONS PILOT

I. Background

Republic Act No. 112233 or the Universal Health Care Act enshrines the Department of Health's (DOH) partnership with education national government agencies, specifically the Department of Education (DepEd), in developing schools to become healthy settings and promoting health literacy among Filipino learners. The Health Promotion Framework Strategy (HPFS) (DOH Administrative Order No. 2020-0042) adopts a settings-based approach for health promotion. With a settings-based approach, schools or learning institutions are recognized to be built environments that can serve as important avenues to deliver population-based health interventions, age-appropriate health education, as well as the implementation of health promoting policies.

In 2022-2023, a pilot with forty-four (44) last-mile elementary schools in Quezon Province and thirty (30) in Batangas Province is being conducted to:

1. Assess the feasibility for schools with limited resources to implement a package of school-based interventions for health promotion;
2. Validate the approach of using the WHO 6 pillars of a healthy school as a framework for institutionalizing policies, structures, and mechanisms to help schools progress towards HLI status;
3. To identify key operational issues, enabling and hindering factors in the institutionalization process; and
4. Identify the best ways for DOH, DepEd and local government units can work together to accelerate processes of institutionalizing healthy learning institutions

This pilot seeks to augment the three (3) of OK sa DepEd flagship programs — school-based mental health, comprehensive sexuality education / adolescent reproductive health (CSE/ARH), immunization. The target audience for the HLI pilot would be Grade 4 to 6 public school students, specifically those in DepEd's last-mile elementary schools (LMES).

The recognition and awarding of learning institutions and implementers working toward the creation of HLIs is recognized as an implementing strategy to incentivize good performance toward the achievement of HLI-related goals. As such, implementing Provinces or Cities are encouraged to recognize and award the following:

1. Best HLI pilot schools;
2. Best practices for HLI;
3. Best HLI champion;
4. Best in PA 3: Immunization;
5. Best in PA 5: Mental Health; and,
6. Best in PA 6: Sexual and Reproductive Health.

II. Objectives

The objectives of the **HLI Regional Awards for the 2022-2023 HLI Pilot** is to incentivize schools' and implementers' performance toward achievement of Quezon and Batangas Province for the HLI framework.

III. Participants

All implementing schools and school-level implementers, Province- or City-level implementers (i.e. from the Provincial Health Office and the Schools Division Office), as well as implementers from other involved offices (ex. Municipal- or barangay-level implementers) may be invited to the Awarding Ceremony for the 2022-2023 HLI Pilot.

These participants may also be eligible for awards as written in Section IV (Evaluation Timeline and Criteria) of this Concept Note.

IV. Evaluation Timeline and Criteria

For the 2022-2023 HLI Pilot, it is recognized that extraordinary efforts to transform schools into HLIs must be awarded. As such, the following are the recommended categories and amounts for prizes for Regional awards:

Category	Number of Awardees		Size Plaque
	Quezon	Batangas	
Best HLI pilot school	3	3	10*12
Best practice for Healthy Learning Institutions	3	3	8*10
Best HLI Champion	3	3	6*8
Best in PA 3: Immunization	3	1	4*6
Best in PA 5: Mental Health	3	1	4*6
Best in PA 6: Sexual and Reproductive Health	3	1	4*6

The following criteria will be utilized to determine the winners of the awards:

Category	%
Best HLI pilot school	100%
Contribution to achievement of HLI Region goals <i>As determined by comparison of projects and activities against province-level goals, or looking at numerical improvements in the Self-Appraisal Checklist</i>	40%
Innovativeness and creativity of projects and activities	25%
Sustainability of projects and activities	25%
Completeness of activities across the six pillars	10%
Best practices for HLI	100%
Uniqueness or innovativeness of project or activity	30%
Probability that the project or activity will contribute	30%

to making schools health-promoting or to achieving desired health outcomes <i>i.e. Improvements in mental health, CSE/ARH, or immunization knowledge, attitudes, and practices</i>	
Responsiveness to local contexts and needs	20%
Sustainability of projects and activities	20%
HLI Champion	100%
This represents a person who is a strong advocate for Healthy Learning Institutions, actively championing to help transform their schools to become healthy learning institutions. This does not necessarily have to be a school head, but could be any personnel from the school. This person would be jointly selected by provincial health office staff and DepEd staff based on their interactions (e.g. monitoring visits, Kamustahan sessions, report submissions) throughout the months of HLI implementation.	100%

Schools may receive more than one award (ex. Best HLI Pilot school **and** Best practices award). All schools are to submit proposals for the HLI Regional Awards, **in the form of a 5-10 page slide deck for consideration of the PHO and SDO**. The slide decks may be structured as follows:

Number of Slides	Content	Description/ Example
4-5	Objectives and summary of activities conducted	Identify the following: 1. Targets and actual achievements (Ex. % of intended audience targeted vs. reached) 2. Impact (If possible, with quantitative results, such as improved test scores among learners, improved understanding of a topic among parents, etc.) 3. Means of Verification (Ex. Attendance sheets, photos, etc.) 4. Which of the 6 pillars of Health Promoting School is affected by each activity
2-3	Innovative practices	Include the following: 1. Target audience 2. Objectives 3. Summary of the activity
1	Summary slide	See Annex A for template summary slide

Shortlisted entries, as follows, will be asked to provide 3-5-minute presentations on their achievements during the recognition ceremony for judges to consider:

1. Top three schools considered for best HLI Pilot School
2. Top three practices considered for best practices for HLI.

The following will act as judges during the Awarding Ceremony for the HLI Province- or City-Level Awards:

1. Two (2) representative from the Center for Health Development (CHD) - Health Promotion Unit

2. One (1) representative from the Provincial DOH Office (PDOHO) or Center for Health Development (CHD) - Health Promotion Unit
3. Two (2) representatives from the DepEd Schools Division Office (SDO)
4. Two (2) representatives from the Provincial Health Office (PHO)

A template scoring sheet for the Awarding Ceremony is available (See **Annex B**).

The timeline for the awarding ceremony is as follows:

Activity	In Charge	Deadline
Submission of entries for HLI Awards	School heads	5 weeks before awarding ceremony
Shortlisting of entries	PHO & SDO	4 weeks
Informing of shortlisted entries	SDO	2 weeks before awarding ceremony
HLI Province- or City-Level Awarding <i>Incl. 5-10 minute presentations from shortlisted entries</i>	PHO & SDO	Before 29 February 2024

V. Programme

The proposed programme for the HLI Regional Awarding is as follows:

Activity	Time Allocation
Preliminaries (Multifaith prayer, national anthem, etc.)	10 minutes
Opening Messages (% Provincial Health Officer, Schools Division Superintendent)	20 minutes
Statement of Purpose	10 minutes
Presentations of Shortlisted Entries <ul style="list-style-type: none"> • Quezon Province (44 LMES) • Batangas Province (30 LMES) • Top three practices considered for best practices for HLI. 	120 minutes
Awarding and Photo Opportunities	90 minutes
Closing Remarks (% Local Chief Executive or their representative)	10 minutes
Total	4 hours 20 mins

Annex A
Template Summary Slide

Template Summary Slide for Entries for HLI Regional Awards:

1. Summary of Activities

Summary of Activities (specify which of WHO 6 pillars affected)	Details (e.g. count - # of workshops done, % of target audience reached)		Outcomes or Impacts Seen	Means of verification
	Target	Actual Achievement		
<i>Project #1: Name</i>				
<i>Objective 1.1</i>				
<i>Objective 1.2</i>				
<i>Objective 1.3</i>				
<i>Project #2: Name</i>				
<i>Objective 2.1</i>				
<i>Objective 2.2</i>				
<i>Objective 2.3</i>				
<i>Add rows as necessary</i>				

2. Summary of Status of Self-Appraisal Checklist

	Highlight/s of Activities	Status (Please check.)		
		Achieved	Ongoing	Not Yet Started
Healthy School Policy		<i>A policy for HLI or to support any of the 3 priority areas of mental health, adolescent reproductive health is available, in place and being implemented OR</i> <i>At least 1 project, plan or activity supporting HLI included in the SIP or AIP</i>	<i>A policy plan is for finalization, or is already available, but is not being implemented for various policy</i>	<i>No policies or no project, plans and activities included in SIP, AIP</i>
Physical School Environment		<i>Improvements to teen center, youth hub or other physical infrastructure improved OR</i> <i>Students provided and is utilizing materials to support MH or ARH (e.g. sports equipment, board games) OR</i> <i>OR IEC materials available within schools</i>	<i>Improvements to physical infrastructure ongoing or to be completed OR</i> <i>Materials purchased, but not yet available, or is not being used by the intended audience OR</i> <i>IEC materials developed but not yet printed, posted or distributed</i>	<i>No activities</i>
Social School Environment		<i>Engaged with at least 1 student club with at least 1 activity to support HLI</i>	<i>Engaged with at least 1 student club, but activity is still in planning stages</i>	<i>No school clubs engaged for HLI OR</i>

		<p><i>completed (or for regular activities already in-place) OR</i></p> <p><i>Teaching & non-teaching staff engaged in at least 1 activity to support HLI (e.g. INSET) completed</i></p>	<p><i>or has not yet started OR</i></p> <p><i>Teaching & non-teaching staff engaged in at least 1 activity to support HLI (e.g. INSET) still in planning stages or not yet started</i></p>	<p><i>No activities with teaching & non-teaching staff to support HLI</i></p>
Health Skills & Education		<p><i>Most (>50%) health education use active learning strategies and activities that pupils find relevant and culturally relevant</i></p>	<p><i>Some (<50%) health education/classes use active learning strategies and activities that pupils find relevant and culturally relevant</i></p>	<p><i>No changes in how health topics are discussed in class</i></p>
Links with Community		<p><i>Engagements with parenting groups or other community groups with at least 1 activity to support HLI (e.g. parenting congress/workshops) completed, or in-place OR</i></p> <p><i>Signed ordinance from municipality or barangay to support HLI OR</i></p> <p><i>Municipality or barangay provided funds to support at least 1 HLI activity in schools</i></p>	<p><i>Engagements with parenting groups or other community groups with at least 1 activity to support HLI (e.g. parenting congress/workshops) still in planning stages OR</i></p> <p><i>Ordinance from municipality or barangay to support HLI for revisions or signing OR</i></p>	<p><i>No planned activities with parents or other community groups</i></p>
Access to Health Services		<p><i>A referral or ISDN network is in-place and functional</i></p>	<p><i>Initial discussions to establish or strengthen a referral network between schools has begun, but is not yet functional OR</i></p> <p><i>Referral network is in-place, but needs updating, revision or has sub-par/poor quality of executions</i></p>	<p><i>No referral pathways planned</i></p>

**Annex B.
Template Scoring Sheet**

Best HLI pilot

	Contribution to achievement of HLI goals (40%)	Innovativeness (25%)	Sustainability (25%)	Completeness of activities (10%) across 6 pillars	Total
School 1					
School 2					
School 3					

Best HLI Practice

School	Title	Priority Area (General OR either mental health, ARH or immunization)	Innovativeness (30%)	Achievement of HLI outcomes (30%)	Responsiveness (20%)	Sustainability (20%)	Total
School 1	Title of submission 1						
	Submission 2						
School 2	Submission 1						
	Submission 2						
	Submission 3						
School 3	Submission 1						
School x							